

**ALASKA RAILROAD CORPORATION**  
**REQUIRED DOCUMENTS**  
Federal-Aid Contracts

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**REQUIRED FOR BID.** Bids will not be considered if the following documents are not completely filled out and submitted at the time of bidding:

1. Bid Form - [Form 395-0121] - (Construction Bids Only)
  2. Bid Form - [Form 395-0129] - (Service Bids Only)
  3. Bid Form - [Form 395-0132] - (Supply Bids Only)
  4. Bid Bond - [Form 395-0120] - (Required for Construction Bids, Optional for Others)
  5. Cost Schedule - [Appendix \_\_\_\_\_]
  6. Bidder's Questionnaire - [Form 395-0136] - [Appendix \_\_\_\_\_]
  7. Buy American Certificate - [Appendix \_\_\_\_\_] - (Construction and Supply Bids Only)
  8. Business License, Contractors License & other related State certifications or registrations (if any)
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**REQUIRED AFTER NOTICE OF APPARENT LOW BIDDER.** The apparent low bidder is required to complete and submit the following documents within **Five (5) Working Days** after receipt of written notification: 1. Subcontractor List - [Form 395-0131] - (Construction Bids Only)

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**REQUIRED FOR AWARD.** In order to be awarded the contract, the successful bidder must completely fill out and submit the following documents within the time specified in the intent to award letter:

1. Contract - [Form 395-0122] - (Construction Only)
2. Contract - [Form 395-0130] - (Service Only)
3. Contract - [Form 395-0134] - (Supply Only)
4. Payment Bond - [Form 395-0126] - (Required for Construction, Optional for Others)
5. Performance Bond - [Form 395-0127] - (Required for Construction, Optional for Others)
6. Certificate of Insurance - [from Insurance Carrier]
7. EEO-1(Equal Employment Opportunity) Certification - [Form 395-0125] - (Construction Only)
8. Disadvantaged Business Enterprise (DBE) Utilization Report - [Form 395-0124] - (FTA and FHWA Funded Contracts Only)
9. Summary of Good Faith Effort Documentation - [Form 395-0133] with Attachments - (FTA and FHWA Funded Contracts Only)
10. Contact Report - [Form 395-0123] - (FTA and FHWA Funded Contracts Only)
11. QA/QC Plan, Approved by the ARRC

**POST AWARD DOCUMENTATION**

1. State of Alaska Department of Labor – Notice of Work

2. Certified Payrolls
3. QA/QC Reports
4. Copy of State of Alaska Contractor Letter of Completion

**395-0128 (12/99)**