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June 27, 2025

Addendum Number 2

RFP 25-30-212823

ARRC Hydrology-Hydrological Engineering Term Agreement

This Addendum is being issued to provide information as follows.

1. The due date for this solicitation has been changed to 3:00 pm Alaska Time, July 9, 2025.
2. As ARRC has increased their cybersecurity measures, some emails with questions, and Dropbox submittals may have been missed. In order to assure ARRC has adequately addressed questions and received all responses, ARRC is extending the Due Date for this RFQ.
3. If your firm has submitted questions to this solicitation that have not been addressed by this or previous addendum, please resubmit them to the Contract Administrator. You should receive confirmation of receipt within two business days. Put the RFQ number and title in the subject line of all emails; this will help with emails that may go to Spam Quarantine and will assure they are associated with the correct project. Deadline for questions is 4:00 pm Alaska Time, July 2, 2025.
4. If your firm has received confirmation, or requests confirmation, that their proposal was previously received, and you DO NOT want to make any additional changes; you may submit just the Service Bid Form acknowledging all issued addendum by the Due Date and Time of this RFQ to Drobox (you do not have to mail a hard copy).
5. If your firm has previously submitted a proposal and you DO want to make changes, notify the Contract Administrator to remove the first proposal. Proposals will be removed in their entirety and you will need to resubmit everything including the hard copy.

Questions and Answers

1. **Scope of Services:** In the Scope of Work section, a wide range of desired services is listed. Are you expecting each proposal to demonstrate the ability to perform all listed services, or may offerors focus on only the services they are qualified and able to provide? Is it acceptable to "pick and choose" from the list of services, or is full-service capability required?

A: ARRC anticipates the work to be authorized with this solicitation will encompass the wide range of desired services. Proposals should focus on the services that the Offeror's team is qualified to perform.

2. **Proposal Submission:** We understand that one electronic copy of the proposal must be submitted via Dropbox, and that the Dropbox timestamp will serve as the official receipt time. Could you please confirm whether the hard copy must also physically arrive by the 3:00 PM deadline on June 23, or if it is acceptable for the hard copy to arrive afterward, provided it is shipped prior to the deadline?

A: The hard copy does not have to be received by the due date/time.

3. **Proposed Project Staff:** In the Proposed Project Staff section, the RFQ states that at least three professional references (including contact names and phone numbers) must be provided for each person named. Could you clarify whether this applies only to key/lead personnel, or if references are required for all staff listed in the proposal, including those in support roles?

A: Item # 3 states: "Response must name the individuals to perform the following FUNCTIONS plus any other professional/technical functions you deem essential to perform the services." Therefore, the requirement would pertain to all personnel provided.

4. **Proposal Page Limit:** The proposal has a 20-page maximum, not including the cover letter, Services Bid Form, or the Questionnaire response. In addition to those, the RFQ lists "Signed Item #25 of the Federal Terms & Conditions" as a required document. Could you please clarify whether this signed item will count toward the 20-page limit, or if it, like the other required forms, is considered separate from the page count?

A: The Signed Item #25 of the Federal Terms & Conditions does not count towards the 20-page limit.

All other terms and conditions remain unchanged.

Acknowledge receipt of this and all addenda in your firm's Service Bid Form (Form 395-0129).

Sincerely,



Michele Hope
Senior Contract Administrator